

## NIRMALA COLLEGE FOR WOMEN (AUTONOMOUS)

Accredited with 'A' Grade by NAAC in the 3<sup>rd</sup> Cycle with CGPA 3.62
Accorded Star Status by DBT
Recognized by DST-FIST at level '0'
Red Fields, Coimbatore -641018, Tamil Nadu, India.

# **COUNCIL MEETING**

GBM: 28.03.2022

**POLICY NUMBER: NCW018** 



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#### **COUNCIL MEETING**

Council meeting is the meeting convened for the various heads of the departments, clubs, and associations which is chaired by the Principal to discuss on achieving objectives of the college. Policies and ideas are framed by the head of the institution with the support extended from other administrative bodies. Minutes of the meeting is meticulously drafted to record the important decision taken and for future reference.

#### **POLICY:**

- 1. To discuss and frame policies that assure the smooth conduct of managerial and academic realms.
- 2. To implement core academic principles of staff authority, shared governance and collegiality
- 3. To expound ideas, demonstrate vision, empower the teaching fraternity and deliver the agreed departmental strategy among the faculty.

#### **PRACTICES:**

- 1. The council meeting is convened by the Head of the Institution and attended by the Vice Principal, Deans, Controller of Examinations, IQAC Coordinator, heads of the departments and faculty incharge of various cocurricular activities.
- 2. It is conducted on the first week of every month with prior notice by the Principal.
- 3. Principal will inform the plans or any new initiatives that are proposed for the month
- 4. Important activities or issues concerning the college, students etc. will be taken up for discussion and suitable solutions will be arrived at.
- 5. Celebration of important days or conduct of events will be decided in the meeting
- 6. Assignment of duties and responsibilities for faculty and departments, is consulted in the meeting
- 7. Conduct of PTA, OSA meetings are also decided
- 8. To resolve the qualms related to administrative affairs and democratic governance
- 9. To discuss the emerging issues in conjunction with stakeholders
- 10. To corroborate the conduct of managerial and academic policies that are in practice
- 11. To invigorate the institutional members to reach the set goals for the academic year



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#### **OUTCOMES:**

- 1. The members of the faculty receive clarity in policies, principles and the governing strategies
- 2. A convivial atmosphere among the faculty is created through the transparent nature of governance and delegation
- 3. The objectives that are devised in the meetings reaches its fruition as per the vision set for the academic year

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